



# ALEXANDRA LEVIEN

## PROFILE

A creative being in love with puns, scientific knowledge, and bringing imaginative ideas to life.

## WORK EXPERIENCE

- **Barnes & Noble** 2021 - 2024  
Hackensack, NJ  
Bookseller
  - Organized store merchandise racks and displays to promote and maintain visually appealing environments.
  - Used consultative sales techniques to understand customer needs and recommend relevant products and services.
  - Recovered sales floor by picking up items, shelving books, and product and straightening bookshelves and tables.
  - Opened, shelved and merchandised new products in visually appealing and organized displays for optimal sales promotions.
  - Developed strong rapport with customers and created positive impression of business.
  - Assisted customers with locating books and other materials in store.
- **Family Friend** 2020 - 2021  
West New York, NJ  
Virtual School Tutor
  - Collaborated with a 1st grade student to complete virtual homework assignments, identify lagging skills, and correct weaknesses
  - Improved test scores by focusing on reading comprehension, math, and critical thinking skills through one-on-one tutoring sessions
  - Motivated the student towards learning and studying to build self-confidence and reduce fear of failure.
- **Blessed Child Daycare** 2020 - 2021  
West New York, NJ  
Virtual School Daycare Assistant
  - Offered tutoring and mentoring to school-aged children in need of additional support
  - Enforced rules and managed behavior through developmentally appropriate discipline
  - Applied positive behavior management techniques to enhance social interactions and emotional development
  - Provided lunchtime assistance to monitor children.
- **T. A. O. H.** 2019-2019  
Weehawken, NJ  
Freelance Logo Designer
  - Contributed design ideas in early planning stages with the owner of a local start-up salon
  - Met with the owner to present mockups and collect information for adjustments
  - Completed final touches for projects such as images sizes and font selection.

## CONTACT

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## EDUCATION

2015 - 2019

### ALBRIGHT COLLEGE

- Bachelor of Science for Game and Simulation Design
- Dean's List Spring '19
- Member of Alpha Phi Omega
- Member of National Society of Leadership and Success
- Member of Game Design Club

## SKILLS

- Originality
- Creative Thinking
- Adaptable Design
- Analytical
- CSS
- Adobe Illustrator
- Adobe Photoshop
- Krita
- JAVA
- Python
- Multitasking
- Narrative Writing
- Communication
- Store Organization
- HTML
- Relationship Building
- Retail
- Merchandising
- Customer Service

## LANGUAGES

- English (Fluent)
- German (Beginner)